

SPICES BOARD

(Ministry of Commerce & Industry, Govt. of India)
"Sugandha Bhavan" N.H.Bye Pass, Palarivattom.P.O, Cochin – 682025, Kerala, India
Website : www.indianspices.com
Phone: 0484-2333610 – 616

WALK IN TEST FOR SELECTION OF **SERVER AND NETWORK ADMINISTRATOR TRAINEE AND SYSTEM SUPPORT ENGINEER TRAINEE**

| | | |
|---|-----------------------------|--|
| 1 | Number of trainees required | a. Server & Network : One b. System support : Two |
| 2 | Category | General |
| 3 | Stipend | Trainee (Server & Network) : Rs. 18,000/- per month Trainee (System support) : Rs. 13,500/- per month |
| 4 | Method of selection | Walk-in-test(objective type) followed by descriptive test and discussion for eligible candidates |
| 5 | Training Location | Trainee(Server & Network) : Kochi , Kerala Trainee(System Support) : Kochi/Idukki , Kerala) & Bodinayakannur (Tamil adu) |
| 6 | Age | Not more than 30 years as on the date of walk-in- test |
| 7 | Tenure of Training | One year from the date of joining (extendable up to two years) |
| 8 | Leave eligibility | One day per month |
| 9 | Qualifications Essential | 1. For <u>SERVER AND NETWORK ADMINISTRATOR TRAINEE</u> B.E / B.Tech in Computer Engineering/ Computer Science/ Information Technology/Electronics & Communication or Bachelor /Masters Degree in Computer application/ Computer Science /Information Technology from a recognized university 2. For <u>SYSTEM SUPPORT ENGINEER TRAINEE</u> B.E / B.Tech /BSc in Computer Science/Information Technology/ Electronics & Communication/BCA/MCA from a recognized university or Three years Diploma in Computer Engineering/ Computer Hardware/ IT from polytechnics |

| | | |
|----|---------------------------------|---|
| | Mandatory skills required | <p>1. <u>For SERVER AND NETWORK ADMINISTRATOR TRAINEE</u></p> <p>Network , Linux/Unix Operating systems.</p> <p>a) Network Management, Windows Server Management, Linux Management, UTM (Unified Threat Management)</p> <p>2. <u>For SYSTEM SUPPORT ENGINEER TRAINEE</u></p> <p>Windows/Linux Operating systems. Hardware maintenance system installation & networking</p> <p>1.Support for Desktops, Printers, Scanners and other peripherals 2. Management of System Data ,allocation and support 3. Coordination with vendors for AMC management 4. Maintenance of Backups 5. Troubleshooting Network Related issues 6. User level support 7. Help desk management</p> |
| 10 | Instructions to the candidates: | <p>Eligible candidate appearing for the test should bring the following documents.</p> <p>1. Signed and duly filled in form (Annexure) affixed with photo and self attested copies of all necessary documents given below.</p> <p>2. Certificates/documents (in original) for :</p> <p>a.Identity proof (Voters ID/ Aadhaar etc.) b.Proof of age c.Proof of educational qualifications/ training/ experience (if any)</p> <p>The number of trainees indicated is provisional and may vary based on the requirement.</p> <p>The Board reserves the right to short-list applicants for the first and second level descriptive test/ discussions.</p> |
| 11 | Venue, Date/ time of selection | <p>Venue: SPICES BOARD (Ministry of Commerce & Industry, Govt. of India) “SugandhaBhavan”,N.H.ByPass, Palarivattom.P.O, Kochi – 682025, Kerala, India. - Ph: 0484 2333610</p> <p>Date : 06th September 2019. Time: 10.00 A.M. : Document Verification.</p> |

FORMAT TO BE FILLED UP BY ELIGIBLE CANDIDATES APPEARING FOR **WALK-IN TEST**
FOR THE SELECTION OF **SERVER AND NETWORK ADMINISTRATOR TRAINEE /**
SYSTEM SUPPORT ENGINEER TRAINEE IN SPICES BOARD

Self attested copies of eligibility criteria should be attached with the duly filled-in format. Original documents for eligibility criteria submitted below should be available for verification, failing which the candidate will not be allowed to attend the walk-in-test.

Affix recent
passport size colour
photograph

1. Name of the Post / trainee applied for :
(Specify)

2. Name of the candidate (in Block letters) :

3. Address for communication :

Contact Number :

E-mail id :

3. Permanent Address :

Contact Number :

E-mail id :

4. Identity proof submitted with details :

5. Eligibility criteria / documents submitted.

| Sl. No. | Eligibility Criteria | Details | | | Documents attached (Yes/No) | Verification (Office purpose only) |
|---------|---|-------------------------------------|-----------------|---|-----------------------------|------------------------------------|
| 1. | a)Date of Birth b)Age (Not more than 30 years as on the date of walk-in-test) | a) | Years | | | |
| | | b) | Months..... | | | |
| 2. | Educational Qualifications | Name of the University/ Institution | Year of Passing | Class obtained with % of marks obtained | | |
| a | | | | | | |
| b | | | | | | |
| c | | | | | | |

6. Details of previous Training/ Experience (if any)

| Sl. No. | Area of Experience/ Training | Experience details | | Period | | Documents attached (Yes/No) | Verification (Office purpose only) |
|---------|------------------------------|------------------------------------|-------------------------|-----------|--------------------------|-----------------------------|------------------------------------|
| | | Positions held (Employee/ trainee) | Name of the institution | From - To | Completed Years & Months | | |
| 1 | | | | | | | |
| 2 | | | | | | | |
| 3 | | | | | | | |

Declaration

I hereby declare that I have read the notification for selection of Server and Network Administrator trainee / System support trainee and the details given above with self attested documents submitted are correct.

Place :

Signature :

Date:

Name: